



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

School of Human Resource Development & Psychology
FACULTY OF SOCIAL SCIENCES AND HUMANITIES

Select Page



Bachelor of Science (Human Resource Development) with Honours (SHMRH)

PROGRAMME SPECIFICATION SESSION 2022/2023

DETAILS OF THE PROGRAMME

PROGRAMME NAME	Bachelor of Science (Human Resource Development) with honours
FINAL AWARD	Bachelor of Science (Human Resource Development) with honours
AWARDING INSTITUTION	Universiti Teknologi Malaysia
PROGRAM CODE	TP09 (SHMRH)
PROFESSIONAL OR STATUTORY BODY OF ACCREDITATION	N/A
LANGUAGE(S) INSTRUCTION	Bahasa Malaysia and English
MODE OF STUDY	Conventional
MODE OF OPERATION	Self-Govern
STUDY SCHEME	Full-time/ Part-time
STUDY DURATION	Minimum:4 yrs (FT) / 5 yrs (PT) Maximum:6 yrs (FT)/ 10 yrs (PT)
NO. OF SEMESTER	Full-time: 8 semester Part-time: 10 semester
NO. OF WEEKS	Full-time : 14 Weeks Part-time : 14 Weeks

ENTRY REQUIREMENT

(A) Matriculation / Foundation of Science

(<https://admission.utm.my/files/2020/02/LEPASANMATRIK-ASASI.pdf> retrieved on 20/09/2020)

Note: Open to the Following Candidates: KPM Matriculation Science Stream, KPM Matriculation Technical Stream, UM Science Foundation, UiTM Engineering Foundation, UiTM Science Foundation & UTM Science Foundation

General University Requirements	<ul style="list-style-type: none"> • Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit (Grade C) in • Bahasa Melayu / Bahasa Malaysia or credit in Malay / Bahasa Malaysia July Paper; and • Passed KPM Matriculation / UM Science Foundation / UiTM Foundation with a minimum CGPA of 2.00; and • Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).
Program Special Requirements	<ul style="list-style-type: none"> • Obtained at least Grade B (3.00) at the Matriculation / Foundation level in the following subjects: – • <i>Mathematics / Physics / Engineering Physics / Biology / Computer Science / Computing and any ONE (1) another subject; and</i> • Obtained at least credit (GRADE C) at the SPM level in the following subjects: – • <i>Mathematics; and</i> • Obtained at least level 2 (Band 2) in the MUET test

ENTRY REQUIREMENT

(B) Sijil Tinggi Pelajaran Malaysia (STPM)

(<https://admission.utm.my/files/2020/02/LepasanSTPM.pdf> retrieved on 20/09/2020)

General University Requirements	<ul style="list-style-type: none"> • Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit in Bahasa Melayu / Bahasa Malaysia or credit in Malay/ Bahasa Malaysia July Paper; and • Pass the Malaysian Higher School Certificate (STPM) Examination with at least: <ul style="list-style-type: none"> • <i>Grade C (NGMP 2.00) General Studies subject; and</i> • <i>Grade C (NGMP 2.00) in two (2) other subjects.</i>
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	<ul style="list-style-type: none"> • or Passed with a minimum of Jayyid Jiddan in Sijil Tinggi Agama Malaysia (STAM); and • Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).
Program Special Requirements	<ul style="list-style-type: none"> • Passed STPM with at least Grade B (NGMP 3.00) in the following subjects: <ul style="list-style-type: none"> • <i>Mathematics M or Mathematics T / Economics / Accounting / Business Studies / Physics / Information and Communications Technology / History / Visual Arts / Biology; and</i> • <i>Any one (1) other subject except General Studies;</i> and • Obtained at least credit (GRADE C) at SPM level in the following subjects: <ul style="list-style-type: none"> • <i>Mathematics; and</i> • Obtained at least level 2 (Band 2) in MUET test.

ENTRY REQUIREMENT

(c) Diploma <https://admission.utm.my/files/2020/02/LEPASANDIPLOMA.pdf> retrieved on 20/09/2020)

**Note: Candidates are required to upload the complete examination results during the Diploma (from the first semester to the final semester) and a copy of the Diploma or graduation confirmation letter through the online UPU system. The year of admission and the actual period of study are subject to credit exemption approved by UTM.*

General University Requirements	<ul style="list-style-type: none"> • Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit in Bahasa Melayu / Bahasa Malaysia or credit in Malay / Bahasa Malaysia July Paper; and • Possess a Diploma or other qualification recognized as equivalent by the Government of Malaysia and approved by the IPTA Senate; and • Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).
Program Special Requirements	<ul style="list-style-type: none"> • Possess a Diploma or other qualification recognized by the Government of Malaysia and certified by the UTM Senate; and • Obtained at least a CGPA of 2.70 or have at least two (2) years of work experience in related fields for candidates with a

CGPA of

less than 2.70; and

- Obtained at least credit (Grade C) at SPM level in the following subjects:

- *Mathematics or Obtained at least Grade C at the Diploma level in one of the Mathematics subjects;*

and

- Obtained at least level 2 (Band 2) in MUET test.

Program Educational Objectives

1. To produce graduates who are competent in the areas of human resources.
2. To produce graduates who are competent as HRD practitioners.
3. To produce graduates who have the potential to become the managers or leaders in the organization.
4. To produce graduates who are competent communicators and negotiators across different cultures and audiences in the organization.
5. To produce graduates who have the potential to become the change agents in the organization by responding and adapting to changing environments.

Program Learning Outcomes (based on MQA 2.0) At the of the program, students will be able to

PLO1: describe advanced and comprehensive, theoretical and technical knowledge and demonstrate relevant skills in the field of human resource development.

PLO2: demonstrate intellectual independence in the application of knowledge by applying critical, analytical and evaluation skills in the field of human resource development.

PLO3: apply a range of practical methods and procedures to solve for essentials problems in the field of human resource development.

PLO4: work together with different people in diverse learning and working communities.

PLO5: convey ideas both in written and oral formats in a well-structured manner using appropriate forms of presentation, confidently, accurately and coherently in appropriate context to a diverse range of audiences.

PLO6: use a broad range of digital information, media and technology applications in completing relevant tasks.

PLO7: use a combination of numerical and graphical data in completing relevant tasks.

PLO8: show autonomy, leadership and responsibility in working towards pre-determined goals and outcomes.

PLO9: engage effectively in self-directed lifelong learning and professional development.

PLO10: demonstrate an appreciation of entrepreneurial competency in the context of socio-political economic and cultural issues.

PLO11: demonstrate adherence to ethical issues and act professionally in a variety of social and professional environment through deep understanding of local and global issues.

Award requirements

To graduate students should:

- Achieve a total of 127 credit hours with a minimum CPA of 2.0.
- Pass the Industrial Training (equivalent to 12 credit hours).
- Complete and pass the Undergraduate Final Year Project (equivalent to 6 credit hours).
- Complete and pass five (5) UTM PSC Courses

Study Plan Programme SHMRH Kohort 20222023 (127kt)

Download [HERE](#) to view the study plan

YEAR 1 (2022/2023)					
YEAR 2 (2022/2023)					
YEAR 3 (2022/2023)					
YEAR 4 (2022/2023)					
Summary Info					
	SEMESTER 1			SEMESTER 2	
Code	Course	Credit	Code	Course	Credit
SHMR 1013	Principles of HRD	3	SHMR 1023	Adult Learning	3
SHMR 1063	Introduction to Management	3	SHMR 1033	Human Resource Planning	3
SHMR 1073	Introduction to OB	3	SHMR 1053	Organizational Communication	3
SHMR 1083	Introduction to HRM	3	SHMR 1093	Needs Assessment in HRD	3
ULRS1182	Penghayatan Etika & Peradaban (Local student & International Student)	2	ULRS1012	Nilai dan Jati Diri	2
UHLM 1012 (International)	Malay Language for Communication 2	2	SHMR 2093	Learning & Development technologies	3
			UHLB1112	English Communication Skills** For local student Muet <Band 3	2
	Total Credit	14 (local) 16 (int)		Total Credits	17 (int) 19 (local)

CAREER PROSPECT

Human Resource Specialist

Human Resource Developer

Human Resource Manager

HR Information System

Corporate Recruiter

Job Analyst

Job Evaluation Specialist

Trainer

Consultant

Career Development Counsellor

Employment Relation

Coordinator Labour Relations

Specialist Talent Management

Specialist Program Advisor

Compensation & Benefit Analyst



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Bachelor of Psychology with Human Resource Development

1. PROGRAMME SPECIFICATIONS

1.	Programme Name	Bachelor of Psychology with Human Resource Development		
2.	Final Award	Bachelor of Psychology with Human Resource Development		
3.	Awarding Institution	UTM		
4.	Teaching Institution	UTM		
5.	Programme Code	TA13 (SHAY)		
6.	Professional or Statutory Body of Accreditation	NA		
7.	Language(s) of Instruction	Bahasa Malaysia and English		
8.	Mode of Study (Conventional, distance learning, etc)	Conventional		
9.	Mode of operation (Franchise, self-govern, etc.)	Self-govern		
10.	Study Scheme (Full Time/Part Time)	Full Time and Part Time		
11.	Study Duration	Minimum: 4 yrs (FT) / 6 yrs (PT) Maximum: 6 yrs (FT)		
Type of Semester		No. of Semesters		No. of weeks
		Full Time	Part Time	Full Time Part Time
Regular		8	12	14 14
12.	Entry Requirement	<p>i. Good pass in Sijil Pelajaran Malaysia (SPM) or its equivalent</p> <p>ii. Passed Bahasa Melayu / Bahasa Malaysia with credit at the SPM level or its equivalent or passed Bahasa Melayu / Bahasa Malaysia July paper with credit.</p> <p>iii. Possess a Diploma or other equivalent qualifications recognised by the Malaysian Government and approved by the University's / IPTA's Senate.</p> <p style="text-align: center;">OR</p> <p>Passed the Sijil Tinggi Persekolahan Malaysia (STPM) examination and obtaining at least:</p> <p style="margin-left: 40px;">a. Grade B (NGMP3.00) in the General Studies subject, and</p> <p style="margin-left: 40px;">b. Grade B (NGMP 3.00) in two (2) other subjects.</p> <p style="text-align: center;">OR</p> <p>Passed the Kementerian Pelajaran Malaysia (KPM) Matriculation Certificate / IPTA's Matriculation with a CPA of at least 2.00 and passed all specialised subject.</p> <p style="text-align: center;">OR</p> <p>Passed with a minimum of Jayyid Jiddan in Sijil Tinggi Agama Malaysia (STAM).</p> <p style="text-align: center;">AND</p> <p>iv. Obtained at least Band 1 at the Malaysian University English Test (MUET).</p>		

Programme Educational Objectives (PEO)

1. Become a psychology officer or professional with a broad knowledge of the fundamental principles in psychology and human resource development with the abilities to manage human problems within individual, organizational and societal contexts.
2. Demonstrate the abilities to communicate and work in teams effectively.
3. Demonstrate high standard of ethical conduct and societal responsibilities in managing human problems within individual, organizational and societal contexts.
4. Undertake life-long learning and can adapt to the changing environments.

2. Programme Learning Outcomes (PO)

Code	Intended Learning Outcomes	Teaching and Learning Methods	Assessment
a) Technical Skills			
KW1 Discipline of Knowledge <i>(Psychology)</i>	Ability to apply psychological principles to manage individual, organisational and societal problems	Lectures, seminars, discussions, directed reading, report writing, problem solving, problem based learning, cooperative learning, industrial visits.	Examinations, tests, quizzes, assignments, problem-based learning exercises, group project, problem-based examinations.
KW2 Discipline of Knowledge <i>(HRD)</i>	Ability to acquire and apply general knowledge, human resource development principles and theories in organizations.	Lectures, seminars, discussions, directed reading, report writing, problem solving, problem based learning, industrial visits.	Examinations, tests, quizzes, assignments, problem-based learning exercises, problem-based examinations.
AP1 Application <i>(Psychology)</i>	Ability to identify, formulate and solve issues related to human behaviours.	Lectures, tutorials, seminars, directed reading, report writing, problem solving, problem-based learning.	Examinations, tests, quizzes, laboratory, reports, case studies, assignments, group projects, academic project report.
AP2 Application <i>(HRD)</i>	Ability to integrate human resource development knowledge and skills in problems solving.	Lectures, tutorials, seminars, directed reading, report writing, problem solving, problem-based learning.	Examinations, tests, quizzes, laboratory, case studies, reports, assignments, group projects, academic project report.
PS1 Practical Skills <i>(Psychology)</i>	Ability to integrate and demonstrate knowledge and skills of major concepts, theoretical perspectives and empirical findings in psychology	Lectures, tutorials, seminars, directed reading, report writing, problem solving, problem-based learning, field work.	Tests, laboratory reports, assignments, group projects, academic project report.
PS2 Practical Skills <i>(HRD)</i>	Ability to practice relevant knowledge and skills needed to effectively manage and develop human resources	Lectures, tutorials, seminars, directed reading, report writing, problem solving, problem-based learning, field work.	Examinations, tests, laboratory reports, assignments, group projects, academic project report.

(b) Generic Skills			
Code	Intended Learning Outcomes	Teaching and Learning Methods	Assessment
CS Communication Skills	Ability to communicate effectively in variety of contexts	Lectures, group project, practicum, discussions, academic project, laboratory activities, cooperative learning, industrial visits.	Examination, assignments, presentations, discussions, cooperative and problem based-exercises, observation of group project, practicum report, academic project report
TH Thinking Skills	Ability to demonstrate critical and creative thinking by using scientific approaches to understand, analyse and manage individual, organisational and societal problems	Group projects, case study research, cooperative learning, discussions, industrial visits.	Examinations, tests, quiz, presentation, seminar, discussions, cooperative and problem based-exercises, group project and individual report
SC Scholarship	Ability to independently seek, acquire and manage relevant information from a variety of sources for continuous self-development and lifelong learning	Lectures, seminars, directed reading, library search, case studies, discussion, independent research, practicum, group projects, laboratory training, academic project, industrial visits.	Assignments, presentation, discussions, group project, academic reports.
TW Leadership and Team Working Skills	Ability to work in a team effectively and lead using leadership principles with confidence	Discussions, group projects, simulations, role play, case studies.	Group presentation, group assignments, observation of group project, peer assessment.
AD Adaptability	Ability to pragmatically adapt in handling changes of socio culture, economic, and environment.	Discussions, group projects, simulations, role play, case studies.	Group assignments, industrial training reports observation of group project, peer assessment, academic project report.
GC Global Citizen	Ability to demonstrate professional and ethical behaviors in research and management of individual, organisational and societal problems.	Lectures, discussions, group work, case studies, industrial visits.	Group assignment, Industrial training reports, practicum report, academic project report.
ES Entreprising Skills	Ability to identify and analyse entrepreneurship opportunities	Self-directed readings, case study, practicum, projects.	Case study reports, industrial training reports, assignments.

3. Components of Courses

Components	MQA requirements (Credits)	MQA requirements (Percentage)	Courses offered (Credits)	Courses offered (Percentage)
Compulsory Modules (University General Courses)	12-15	10-13	23	17.5
Discipline Core** : Course Work	45-60	38-50	54	41.2
Minor Core: Course Work in HRD	21-36	18-30	30	22.9
Discipline Core : Research Project	6-9	5-8	6	4.6
Discipline Core : Industrial Training	6-12	5-13	12	9.2
Elective Course Work	0-27	0-23	6	4.6
Total Credit Hours for Graduation			131	100

MINIMUM GRADUATING CREDIT – 131

**** Discipline core must cover all 8 Knowledge Areas highlighted in page 14 – 15**

(Programme Standard: Psychology)

4. Programme structures and features, curriculum and award requirements

The course is offered in full-time mode and based on 2 semesters for each academic year. The subjects are distributed and sequenced according to the level of knowledge i.e basic to advance. Assessment of students' performance is based on formative and summative evaluation conducted throughout each semester. The eighth semester is used for industrial training.

- **Award requirements:**

To graduate student should:

- Achieve a total of 131 credit hours with minimum CPA of 2.0.
- Pass the Industrial Training (equivalent to 12 credit hours).
- Complete and pass the Undergraduate Final Year Project (equivalent to 6 credit hours).
- Complete and pass TECS 1001 and TECS 1002
- Complete and pass 4 GLL

5. Curriculum Structure

University General Courses (23 Credits)

* Students are required to choose ONE of the courses from UHAK 2xx2 or UICL 2xx2

COURSE CODE	COURSE NAME	CREDIT
KLUSTER PENGHAYATAN FALSAFAH, NILAI DAN SEJARAH (4 credits)		
UICI 1012/ ULAM 1012	Tamadun Islam dan Tamadun Asia (TITAS)/ <i>Islamic and Asian Civilization (Local student)</i> Bahasa Melayu Komunikasi 2 <i>Malay Language for Communication 2 (International student)</i>	2
UHAS 1172/ UHAK1022	Dinamika Malaysia/ <i>Malaysia Dynamic (Local student)</i> Pengajian Malaysia 3 <i>Malaysian Studies 3(International Student)</i>	2
KLUSTER KEMAHIRAN INSANIAH – KURSUS TERAS (2 credits)		
UHAK 1012	Atribut Kejayaan Graduan <i>Graduate Success Attribute</i>	2
KLUSTER PERLUASAN ILMU - KURSUS TERAS (2 credits)		
UICL 2302	Pemikiran Sains dan Teknologi <i>Sciences and Technology Thinking</i>	2
KLUSTER KEMAHIRAN INSANIAH /PERLUASAN ILMU – KURSUS ELEKTIF (2 credits)*		
UHAK 2xx2	<i>University Elective (Kluster Kemahiran Insaniah)*</i>	2
UICL 2xx2	<i>University Elective (Kluster Perluasan Ilmu)*</i>	
KLUSTER KEMAHIRAN BAHASA (8 credits)		
ULAB 1122	Academic English Skills	2
ULAB 2112	Advanced Academic English Skills	2
ULAB 3162	English for Professional Purposes	2
ULAX 1112	Language Skills Elective (<i>Kecuali Bahasa Ibunda Pelajar</i>)	2
CO-CURRICULUM / SERVICE LEARNING (2 credits)		
UKQX 2xx2	Ko-Kurikulum <i>Co-Curriculum</i>	2
UKQE 3001	Pembelajaran Pengalaman Luar Kurikulum (ExCELL) <i>Extra-Curricular Experiential Learning</i>	1
CORE COURSE (2 credits)		
UHAK 1032	Pengenalan Keusahawanan <i>Introduction to Entrepreneurship</i>	2
TOTAL		23

Discipline Core: Course Work (54 Credits)

Code	Course Name	Credits
SHAY 1013	Introduction To Psychology	3
SHAY 1023	Introduction To Counselling	3
SHAY 1033	Social Psychology	3
SHAY 1043	Personality Psychology	3
SHAY 1053	Developmental Psychology	3
SHAY 2103	Islamic Psychology	3
SHAY 2053	Statistics In Psychology	3
SHAY 1083	Industrial And Organizational Psychology	3
SHAY 1093	Biological Psychology	3
SHAY 2083	Cognitive Psychology	3
SHAY 2013	Psychological Testing And Measurement	3
SHAY 2063	Abnormal Psychology	3
SHAY 2093	Ethics In Psychology	3
SHAY 3013	Research Method	3
SHAY 3043	Behaviour Modification	3
SHAY 3023	Ergonomics	3
SHAY 4013	Cross-Cultural Psychology	3
SHAY 4043	Positive Psychology	3

Minor Core: Course Work In HRD (30 Credits)

Code	Course Name	Credits
SHAD 2023	Human Resource Management	3
SHAR 3063	Organizational Development	3
SHAR 2033	Industrial Relations Law	3
SHAR 3053	Safety and Health At Work	3

SHAR 1013	Principles of Human Resource Development	3
SHAR 1043	Training Needs Analysis	3
SHAR 2023	Instructional Design	3
SHAR 2073	Employment Relations	3
SHAR 2083	Career Development	3
SHAR 3013	Programme Evaluation	3

Discipline Core: Research Project (6 Credits)

Code	Course Name	Credits
SHAY 3092	Undergraduate Project (Proposal)	2
SHAY 4044	Undegraduate Project (Writing)	4

Discipline Core: Industrial Training (12 Credits)

Code	Course Name	Credits
SHAY 4058	Industrial Training (Practical)	8
SHAY 4064	Industrial Training (Report)	4

Elective Course Work (6 Credits)

(Students are required to choose only TW0 courses for Semester 1, Year 3 & Semester 1, Y.

Code	Course Name	Credits
SHAY 3xx3 (Elective I), Semester 1, Year 3		
SHAY 3073	Group Counselling	3
SHAY 3103	Clinical Psychology	3
SHAY 3053	Consumer Psychology	3
SHAY 4xx3 (Elective II), Semester 1, Year 4		
SHAY 4053	Group Communication	3
SHAY 4083	Conflict Management	3
SHAY 4023	Health Psychology	3

Year 1

Year 2

Year 3

Year 4

Elective Subjects

Synopsis of courses offered

6. Study Scheme by Semester

YEAR 1

SEMESTER 1			SEMESTER 2		
Code	Course	Credit	Code	Course	Credit
SHAY 1013	Pengenalan Psikologi <i>Introduction to Psychology</i>	3	SHAY 1023	Pengenalan Kaunseling <i>Introduction to Counselling</i>	3
SHAY 1053	Psikologi Perkembangan <i>Developmental Psychology</i>	3	SHAY 1043	Psikologi Personaliti <i>Personality Psychology</i>	3
SHAY 1063	Psikologi Sosial <i>Social Psychology</i>	3	SHAY1093	Psikologi Biologi <i>Biological Psychology</i>	3
SHAY 1083	Psikologi Industri dan Organisasi <i>Industrial and Organizational Psychology</i>	3	SHAR 1013	Prinsip Pembangunan Sumber Manusia <i>Principles of Human Resource Development</i>	3
UICI 1012 / ULAM 1012	Tamadun Islam dan Tamadun Asia (TITAS)/ <i>Islamic and Asian Civilization (Local Student)</i> Bahasa Melayu Komunikasi 2 <i>Malay Language for Communication 2 (International Student)</i>	2	SHAR 1043	Analisis Keperluan Latihan <i>Training Needs Analysis</i>	3
UHAS 1172/ UHAK1022	Dinamika Malaysia/ <i>Malaysia Dynamic (Local Student)</i> Pengajian Malaysia 3/ <i>Malaysian Studies 3 (International Student)</i>	2	ULAB 1122	<i>Academic English Skills</i>	2
UHAK 1012	Atribut Kejayaan Graduan <i>Graduate Success Attribute</i>	2			
Total Credits		18	Total Credits		17